Job Title: Laboratory Assistant

Position Summary:
The Laboratory Assistant provides support to other laboratory personnel through a variety of duties and tasks.

Essential Duties and Tasks:
- Maintains all lab supplies (including purchase, receipt, stock, inventory, and disposal)
- Prepares various reagents and solutions for laboratory use
- Assists laboratory personnel to enable efficient laboratory operations
- Performs routine facility maintenance and inspections
- Cleans laboratory glassware

Additional Duties and Tasks:
- May perform QC review of data if needed
- Performs other duties as needed or assigned

Education and Experience Requirements:
- Relevant lab, science education, and background or equivalent experience preferred
- High school diploma
- Laboratory coursework preferred
- 1-3 years of work experience
- Working knowledge of MS Office

Skills and Abilities Requirements:
- Skills in verbal and written communication
- Ability to interpret procedures, regulations and guidelines
- Ability to enter data and work accurately with computers

Physical Requirements:
- Sitting up to 1/3 of the time
- Working in front of a computer monitor up to 2/3 of the time
- Walking up to 1/3 of the time between departments/offices
- Standing up to 2/3 of the time
- Using hands to handle or feel up to 2/3 of the time
- Reaching with hands and arms up to 2/3 of the time
- Talking or hearing less than 1/3 of the time
- Climbing or balancing less than 1/3 of the time
- Stooping or kneeling less than 1/3 of the time
- Lifting up to 10 lbs. up to 2/3 of the time
- Lifting up to 25 lbs. less than 2/3 of the time
- Lifting up to 50 lbs. less than 2/3 of the time
- Close vision (clear vision at 20 inches or less) needed to read small labels

This is a part-time or full-time positions available. Pay DOE. Send resume and cover letter to Alturas Analytics, Inc., 1324 Alturas Drive, Moscow, ID, 83843, or email hr@alturasanalytics.com.